

**CONSTITUTION OF  
THE  
PETERBOROUGH  
MOTOR SPORTS CLUB,  
INC.**



**PETERBOROUGH MOTOR SPORTS CLUB**

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## **Article 1 – Name**

1 The club shall be known as the "Peterborough Motor Sports Club Inc"  
2 PMSC is affiliated with:- ASN Canada FIA, [ASN]  
Canadian Automobile Sport Clubs - Ontario Region [CASC-OR]  
Canadian Association of Rallysport [CARS]  
Rally Sport Ontario [RSO]

## **Article 2 - Objectives and Purpose of this club shall be:**

- a) To encourage and foster the spirit of unity and sportsmanship among its members.
- b) To educate its members in the observance of law and order and particularly, in the observance of all traffic regulations covering the operation of motor vehicles.
- c) To promote safety, courtesy and consideration for pedestrians and other motorists in the operation of motor vehicles.
- d) To promote and maintain high standards of mechanical efficiency and appearance of members' motor vehicles.
- e) To promote motor vehicle sports events.
- f) To educate and enlighten the public regarding the aforementioned objectives and solicit their support of motor sports events.
- g) To render assistance to members of the club and of the public who have become involved in accidents or mechanical trouble with their motor vehicles.

## **Article 3 – Membership**

- a) Full membership is open to any person of good character, who is fully acquainted with, and agrees with the objectives of the club. A full member in good standing shall have full voting privileges and may hold any office in the club.
- b) Family membership is open to anyone who is in the immediate family of a full member. Such person must be of good character, fully acquainted with and agree with the objectives of the club. A family member in good standing has full voting privileges and may hold any office in the club.
- c) Honorary membership may be awarded, at the discretion of the executive committee, to any person who has made a significant contribution to the advancement of the club. An honorary member may attend and speak at meetings but may not move resolutions or Vote.

## **Article 4 - Fiscal Year**

The fiscal year of the club shall be from 1 January to 31 December.

## **Article 5 - Executive Committee**

### **Section 1**

The Executive Committee shall consist of:

- President
- Vice President
- Secretary
- Treasurer
- Competition Director
- Communications Director
- Director at Large
- Past President

### **Section 2**

Executive officers shall hold office for two years.

a) The President, Secretary and Competition Director shall be elected to serve for a period of two years starting in the odd calendar year.

b) The Vice President, Treasurer, Communications Director and Director at Large shall be elected to serve for a period of two years starting in the even calendar year.

c) The Past President will serve on the Executive Committee for a two-year term.

## **Article 6 – Officers**

In order to meet the requirements of incorporation, the following shall be officers of the club:

- President
- Vice President
- Secretary
- Treasurer

## **Article 7 – Amendments**

Amendments to the Constitution may be debated and voted on at any regular meeting, provided that notice of the subject and intent of the amendment is submitted orally or in writing at the previous regular meeting. This notice shall also be published. Amendments will require a two-thirds majority of the quorum.

# **BY-LAWS OF THE PETERBOROUGH MOTOR SPORTS CLUB, INC.**

## **Article 1 - Duties of the Officers**

### **Section 1-President**

The President will preside at all regular, annual and committee meetings and conduct them in accordance with parliamentary authority named in Article 7 of the By-laws. The President shall sign all official documents. The President, as chief executive officer, shall supervise the club's affairs and activities.

### **Section 2 - Vice President**

The Vice President shall assume all of or part of the responsibilities of the President, in the absence of the President. The Vice President shall be responsible for the promotion and maintenance of membership.

### **Section 3 - Secretary**

The Secretary shall record the minutes of all meetings and shall keep the records in accordance with the parliamentary authority named in Article Seven (7) of the By-laws. The Secretary shall prepare the minutes for publication each month.

### **Section 4 - Treasurer**

The Treasurer shall be responsible for the collection of membership dues and other income, and for keeping all financial books and records. The Treasurer shall disburse funds at the direction of the executive committee and sign all cheques.

### **Section 5 - Competition Director**

The Competition Director shall be responsible for recruiting organizers for all PMSC events and keeping a record of all competition points and standings. These shall be published on the Clubs web site on a regular basis. The director may recruit committee members as necessary, and shall be responsible for each event's compliance with current club rules and regulations.

### **Section 6-Communications Director.**

Promote the club via any media available.  
Oversee published content on web site,  
etc. Work with event Organizers and other  
Executives to promote events.

### **Section 7- Director at Large**

Coordinate social meetings.  
Coordinate special events.  
Carry out special assignments as requested by the Board.

### **Section 8 - Past President**

The Past President shall act as an advisor to the executive,  
coordinating the activities of the past and current year.

## **Article 2 – Membership**

### **Section 1**

Applications for membership shall be submitted to the Vice President, who shall be satisfied that the applicant meets the requirements for membership as stipulated in Article Three (3) of the Constitution.

### **Section 2**

Upon complaint as to conduct of any member, which is, in the opinion of the executive committee, likely to reflect unfavorably upon the club, such member may be expelled by a seventy-five (75%) vote of the executive committee. Such member shall have the right to speak on his/her behalf. All complaints shall be forwarded in writing to the executive committee.

### **Section 3 - Liability of Members**

No member or executive officer shall be personally liable for any bills or obligations incurred by the club other than his/her membership dues.

## **Article 3 - Dues**

### **Section 1**

A schedule of membership dues for the upcoming year will be determined by the executive committee, and presented to the membership at the October regular meeting. These will be voted upon at the general meeting in November.

### **Section 2**

The annual dues shall be based on the requirements of club expenses.

### **Section 3**

Dues are payable on the first day of January (i.e. first day of fiscal year). A three month period of grace will be allowed for payment of dues on renewal of membership, after which the privileges outlined in Article Three (3) of the Constitution will be automatically suspended. Memberships for the current year will not be available after October.

### **Section 4**

Honorary members will not be required to pay dues.

## **Article 4 - Meetings**

### **Section 1**

#### **Regular meetings shall be held once a month, December excepted.**

A quorum for the transaction of business shall consist of ten (10) percent of the membership in good standing.

### **Section 2**

Meetings of the executive committee may be held at the discretion of the President or a quorum of the executive committee.

A quorum for the transaction of business shall consist of five (3) members of the executive committee.

### **Section 3**

The meeting in November shall be known as the annual meeting and shall be for the purpose of electing officers, receiving reports of officers and committees and for any other business that may arise.

## **Article 5 - Election of Officers**

### **Section 1**

A nomination committee of three (3) members shall be appointed by the executive committee, on or before September 30.

### **Section 2**

The nominating committee shall present a list of willing candidates for executive committee positions at the annual general meeting

### **Section 3**

Nominations may be made from the floor at the annual meeting for any of the executive offices, providing the nominee consents.

### **Section 4**

The election of the executive committee shall be conducted by the nomination committee at the annual meeting. Votes shall be cast by secret ballot. The nominating committee or other neutral persons will act as scrutineers.

### **Section 5**

A candidate having been defeated for one office may run for any other office in the same election.

### **Section 6**

In the event of a vacancy occurring in the executive committee during the fiscal year, the executive committee will appoint another member to fill such vacancy.

## **Article 6 - Appropriation of Funds**

### **Section 1**

The executive committee will be responsible for the expenditures of all funds required for the normal operation of the club; stationery, advertising and normal expenses for the promotion of events.

### **Section 2**

Expenditures for items less than five hundred dollars (\$500.00) may be approved by the executive. (\$500.00) Expenditures for items five hundred dollars (\$500.00) or more must be approved by the membership at large.

### **Section 3**

People attending out of town meetings on behalf of the club are eligible for gas expenses and meals as required. The amount to be approved by the executive and not to exceed one-hundred-fifty-dollars (\$150.00). Receipts must be provided.

### **Section 4**

TSD Rally organizers shall be eligible for expenses based on official rally distance. The amount to be paid will be fifty cents (\$0.50) per kilometre.

### **Section 5**

Entry fees for PMSC events will be decided and voted on by the membership annually.

## **Article 7 - Parliamentary Authority**

The rules contained in "Roberts Rules of Order" shall govern the club in all cases to which they are applicable, and in which they are not inconsistent with the By-laws or the special rules of order of this club.

## **Article 8 - Amendments**

Amendments to the By-laws may be debated and voted on at any regular meeting, provided that notice of the subject and intent on the amendment is submitted orally or in writing at the previous regular meeting. This notice shall also be sent to members via email and social media.

Amendments will require a two-thirds (2/3) majority vote of the quorum.



## **Appendix 1 to the By-Laws:**

### **POINT SCORING SYSTEM AND ANNUAL AWARDS**

#### **Article 1 - Object**

1.1 To encourage participation in motor sport, and to give recognition to PMSC members who have made the greatest contribution in the fiscal year, both within and outside the Club, by awarding championship points in an equitable manner for competition, assistance and participation in solo, rally and ice-race series organized by PMSC, and in other non-championship("fun") events which the Club may sponsor from time to time.

#### **Article 2 - Championship Points Categories**

2.1 Championship points will be awarded in the following categories:

- a) Solo Driver
- b) Rally Driver
- c) Rally Navigator
- d) Rally Cross Driver
- e) Ice Race Driver
- f) Ice Race Rubber to Ice Driver
- g) Ice Race Street Stud Driver
- h) Assistance
- i) Participation

2.2 To be eligible for points in any category for any Club event, a participant must be a member in good standing of the Club at the start of the event.

#### **Article 3 - Competition Series and Classes**

3.1 For each of the five disciplines of solo, rally, Rally Cross, and ice-race, the Club will annually organize a series of competition events, each operating under the general guidance of the Regulations of the appropriate sanctioning bodies. The events constituting each series, and their competition classes, shall be so designated by the Competition Director of the Club, as follows:

**a. Solo Series:**

Counting toward Solo Driver Championships. Events designated as Solos shall use classes as defined by current regional Solo regulations, on the basis of vehicle type.

**b. Rally Series:**

Counting toward Rally Driver and Navigator Championships. Events designated as Rallies shall use classes defined by the level of difficulty of the instruction used by each team, with most Club rallies being restricted to one level of instructions (e.g., " Novice").

**c. Rally Cross Series**

Counting toward Rally Cross Driver and Championship. Events designated as Rally Cross, shall use classes defined by the official sanctioning body of the sport.

**d. Ice-Race Series:**

Counting toward Ice-Race Driver Championships. The series shall consist of the street stud and rubber-to-ice points races held during ice-race weekends organized by PMSC, with classes as defined by current regional Ice-Race regulations, on the basis of vehicle type.

**Article 4 - Competition Points**

4.1 For each of the disciplines, competition points will be awarded to Club members on the basis of in-class finishing position in each event, according to the following schedule:

<b>Number in Class</b>	<b>3 +</b>	<b>2</b>	<b>1</b>
Position			
1 st in Class	20	17	15
2 nd in Class	17	15	
3 rd in Class	15		
4 th in Class	14		
5 th in Class	13		
6 th in Class	12		
7 th in Class	11		
8 th in Class	10		
Less than 8th	10		
DNF	10		

4.2 For purposes of determining a competitor's finishing position in class, all in-class competitors, whether PMSC members or non-members will be counted.

**Article 5 - Assistance Points**

5.1 At the discretion of the Competition Director, Club members will be awarded assistance points, counting toward the Organizer's Award, for organizing or helping with Club events, according to the following schedule:

a) Club Solos, Rallies, and "Fun" Events:

Organizer: 20 points per event

Helper: 10 points per event

b) Regional Solos and Rallies, including Rally Cross and Rally Sprint:

Organizer: 30 points per event

Helper: 10 points per event

c) Ice-Race Weekends:

Organizer: 30 points per day

Helper: 20 points per day

5.2 Where Club members qualify for both competition and assistance points in a Club event, they shall be awarded only the higher of their competition or assistance points so earned, in the category of the higher points.

5.3 For one solo and one rally event during each fiscal year, the event organizer may elect to count the assistance points so earned (to a maximum of 20 points) toward the relevant discipline championship. The balance of the assistance points, if any, will count toward the Organizer's Award.

## **Article 6 - Participation Points**

6.1 From time to time the Club may sponsor "Fun" events, which do not count toward the Club's competition championships. All competitors in such events will earn 10 participation points, counting toward the overall Club championship.

## **Article 7 - Annual Awards**

7.1 Annual awards will be presented at the Club's Annual Awards Meeting.

7.2 The following awards are based on competition categories. In the event of a tie for any competition-based award, it shall be broken by the number of first-place finishes in class; that failing, the number of second-place finishes in class; and so on.

- a) **Club Champion:** Awarded to the member with the highest total points in all competition, assistance and participation categories combined. First Runner-Up Award will be made to the member with the second-highest total.
- b) **New Member Award:** Awarded to the member with the highest total points in all competition, assistance and participation categories combined, who joined the Club for the first time in that fiscal year.
- c) **Champion Solo Driver Award:** Awarded to the member with the highest total points in the Solo category, with points counted from a maximum of one fewer than the total number of solo events in the series. First Runner-Up Award will be made to the member with the second-highest total.
- d) **Solo Rookie of the Year Award:** Awarded to the member with the highest total points in the Solo category in their first year of solo competition, with points counted from a maximum of one fewer than the total number of solo events in the series.
- e) **Champion Rally Driver Award:** Awarded to the member with the highest total points in the Rally Driver category, with points counted from a maximum of one fewer than the total number of rally events in the series. First Runner- Up Award will be made to the member with the second-highest total.
- f) **Rally Driver Rookie of the Year Award:** Awarded to the member with the highest total points in the Rally Driver category in their first year of rally competition, with points counted from a maximum of one fewer than the total number of rally events in the series.

- g) **Champion Navigator Award:** Awarded to the member with the highest total points in the Rally Navigator category, with points counted from a maximum of one fewer than the total number of rally events in the series. First Runner-Up Award will be made to the member with the second-highest total.
- h) **Navigator Rookie of the Year Award:** Awarded to the member with the highest total points in the Rally Navigator category in their first year of rally competition, with points counted from a maximum of one fewer than the total number of rally events in the series.
- i) **Rally Cross Driver:** Awarded to the member with the highest point total in the PMSC Rally Cross Series using the point totals in Article 4.1.
- j) **Ice Race Champion:** Awarded to the member with the highest total points in the Ice Race category, with points counted from a maximum of one fewer than the total number of rubber-to-ice events, and one fewer than the total number of metal-to-ice events, for which the competitor is eligible. First Runner-Up Award will be made to the member with the second-highest total.
- k) **Ice Race Rookie of the Year Award:** Awarded to the member with the highest total points in the Ice Race category in their first year of the CASC Ice Race event hosted by PMSC with points counted from a maximum of one fewer than the total number of races scored.
- l) **Street Stud-Ice Champion Award:** Awarded to the member with the highest total points in Club-sponsored Street Stud-ice races, with all races in that division to count toward the total.
- m) **Rubber-to-Ice Champion Award:** Awarded to the member with the highest total points in Club-sponsored rubber-to-ice races, with all races in that division to count toward the total.
- n) **Weekend Trophies:** Awarded to the members with the highest total number Constitution of the Peterborough Motor Sports Club of Solo competition points and Rally competition or assistance points earned in competition-weekend (e.g., "Watch Winder" "Fall Ball Weekend") events.

7.1 **Organizer's Award:** Awarded to the member with the highest total points in the Assistance category. First Runner-Up Award will be made to the member with the second-highest total. In the event of a tie, it shall be broken by the number of events organized; that failing, by the total number of events in which assistance points have been earned; that failing, the award will be presented jointly.

7.2 **Executive Award:** The Executive may, at its discretion, present an award to a member deemed to have made an exceptional contribution or achievement to the Club or Motorsports in general.